



# AGENDA

For a meeting of the  
**ENGAGEMENT DEVELOPMENT AND SCRUTINY PANEL**

to be held on

**THURSDAY, 8 MARCH 2007**

at

**2.30 PM**

in

**WITHAM ROOM, COUNCIL OFFICES, ST. PETER'S HILL,  
GRANTHAM**

Duncan Kerr, Chief Executive

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| Panel Members: | Councillor Robert Conboy, Councillor Mrs Joyce Gaffigan, Councillor Mano Nadarajah (Vice-Chairman), Councillor Norman Radley, Councillor Robert Murray Shorrock, Councillor Michael Taylor (Chairman), Councillor Thomas John Webster and Councillor Avril Williams |
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| Scrutiny Officer: | Paul Morrison 01476 406512 <a href="mailto:p.morrison@southkesteven.gov.uk">p.morrison@southkesteven.gov.uk</a> |
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**Members of the Panel are invited to attend the above meeting to consider the items of business listed below.**

**1. COMMENTS FROM MEMBERS OF THE PUBLIC**

To receive comments or views from members of the public at the Panel's discretion.

**2. MEMBERSHIP**

The Panel to be notified of any substitute members.

**3. APOLOGIES**

**4. DECLARATIONS OF INTEREST**

Members are asked to declare any interests in matters for consideration at the meeting.

**5. ACTION NOTES**

The notes of the meeting held on 11<sup>th</sup> January 2007 are attached for information.  
**(Attached)**

**6. UPDATES FROM PREVIOUS MEETING**

**7. FEEDBACK FROM THE EXECUTIVE**

**8. DIGITV**

The Panel will receive a presentation on the DigiTV project and hear about an existing project run by Kirklees District Council.

**9. CLOSURE OF POST OFFICE CARD ACCOUNTS**

A briefing note on the closure of post office card accounts by the Scrutiny Officer is attached.  
**(Attached)**

**10. MONITORING OF TELEPHONE CALLS - RESPONSES**

The Panel will scrutinise report number PME1 detailing the response times for answering telephones.  
**(Attached)**

**11. ROLE AND FUNCTION OF COUNCILLORS IN THE 21ST CENTURY**

The Panel will scrutinise the role and function of Councillors in the 21<sup>st</sup> Century.

**12. REPORTS FROM WORKING GROUPS**

**13. BEST VALUE PERFORMANCE INDICATORS**

**(To follow)**

**14. WORK PROGRAMME**

**(Attached)**

**15. FINANCIAL REPORTS**

**(Attached)**

**16. REPRESENTATIVES ON OUTSIDE BODIES**

Representatives on outside bodies to give update reports.

**17. ANY OTHER BUSINESS, WHICH THE CHAIRMAN, BY REASONS OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT.**

## **WORKING STYLE OF SCRUTINY**

### **The Role Of Scrutiny**

- To provide a “critical friend” challenge to the Executive as well as external authorities and agencies
- To reflect the voice and concerns of the public and its communities
- Scrutiny Members should take the lead and own the Scrutiny Process on behalf of the public
- Scrutiny should make an impact on the delivery of public services

### **Remember...**

- Scrutiny should be member led
- Any conclusions must be backed up by evidence
- Meetings should adopt an inquisitorial rather than adversarial style of traditional local government committees